



AUDIT COMMITTEE - 11TH JUNE 2014

SUBJECT: REGISTER OF EMPLOYEES' INTERESTS FORMS

REPORT BY: HEAD OF WORKFORCE AND ORGANISATIONAL DEVELOPMENT

1. PURPOSE OF REPORT

- 1.1 To advise Members of the Audit Committee of the Register of Employees' Interests Forms completed by officers for the 12 month period 1 April 2013 to 31 March 2014.

2. SUMMARY

- 2.1 Enclosed in the Appendices are summaries of the information received for the 12 month period 1 April 2013 to 31 March 2014.

3. LINKS TO STRATEGY

- 3.1 The Council acting through this Committee has an obligation to maintain high standards, probity and conduct throughout its workforce.

4 THE REPORT

- 4.1 A total of 1108 disclosures have been made on 807 forms by 651 employees and 4 agency employees. Where multiple declarations have been made on one form they have been separated onto individual lines.

Appendix A summarises the Declarations by Directorate and Service Area.

- 4.2 Appendix B shows Declarations by Type divided into the 3 sections of the Register of Employees' Interest Form:

- Relationships;
- Outside Interests;
- Gifts and Hospitality.

Gifts and Hospitality is the subject of a separate, quarterly report to the Audit Committee.

- 4.3 Appendix C shows Declarations by Relationships divided into the 4 sections of the form:
- (i) Councillor;
 - (ii) Contractor;
 - (iii) Employee;
 - (iv) Other.

5. EQUALITIES IMPLICATIONS

5.1 None.

6. FINANCIAL IMPLICATIONS

6.1 None.

7. PERSONNEL IMPLICATIONS

7.1 The Head of Workforce and Organisational Development will continue to monitor the declarations to promote best practice and ensure compliance.

8. CONSULTATIONS

8.1 The Improving Governance Project Board have had oversight of the declarations over the year.

9. RECOMMENDATIONS

9.1 The members of the Audit Committee are requested to note the contents of the report.

10. REASONS FOR THE RECOMMENDATIONS

10.1 The member of the Audit Committee are asked to note the content, there is no action required.

11. STATUTORY POWER

11.1 Local Government Act 2000.

Author: Gareth Hardacre, Head of Workforce and Organisational Development.
Consultees: Gail Williams, Monitoring Officer
Nicole Scammell, Acting Director of Corporate Services & Section 151 Officer
Colin Jones, Head Of Property & Performance Management
Cllr Christine Forehead, Cabinet Member for HR & Governance
Gill Lewis, Change Management Director

Appendices:

The numbers quoted are for period 1 April 2013 to 31 March 2014

Appendix A – Declarations By Directorate and Service Area

Appendix B – Declarations By Type.

Appendix C – Declarations By Relationship.